

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on February 8, 2016 at 6 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Cheryl Santore.

Those present were:

R. Baker	J. Alvarez	M. Testa Jr.
R. Delano in @ 6:03 pm	C. Santore	M. Testa Sr.
J. Johnston in @ 6:26 pm	A. Zorzi	S. Testa
J. Santagata	R. Smith	

The first order of business tonight was the BBMUA's reorganization for the year 2017.

Nomination was made by Robert Delano for Joseph Santagata as the BBMUA's Chairman.

m/Delano s/Baker appoint Joseph Santagata as the BBMUA's Chairman.
m/passed

Nomination was made by Joseph Santagata for Richard Baker as the BBMUA's Vice-Chairman

m/Santagata s/Delano appoint Richard Baker as the BBMUA's Vice-Chairman.
m/passed

Nomination made by Richard Baker and Second by Johnathan Alvarez for Cheryl Santore as the BBMUA's Secretary/Treasurer

m/Baker s/Alvarez designate Cheryl M. Santore as the BBMUA's Secretary, Treasurer and Finance Officer.
m/passed

m/Baker s/Delano to approve The Atlantic County Record and The Daily Journal as the official newspapers for the BBMUA for 2017. m/passed

m/Delano s/Alvarez retain Testa, Heck, Testa & White, P.A. as the BBMUA's solicitor for the year 2017. m/passed

m/Baker s/Delano retain Romano, Hearing, Testa & Knorr, P.A. as the BBMUA's auditor for the year 2017. m/passed

m/Alvarez s/Baker retain Remington, Vernick & Walberg Engineers as the BBMUA's engineers for the year 2017. m/passed

The committees for the year 2017 will be decided at a later date.

Robert Smith of Remington, Vernick & Walberg sent a letter to Mr. Joseph Overbeck, President of Rio Supply, Inc. transmitting one fully executed set of contract documents for the furnishing and delivery of water meters for their file.

Robert Smith of Remington, Vernick & Walberg sent a letter to Ms. Ruth Campos, Assistant Treasurer of George S. Coyne Chemical Company, Inc. transmitting one fully executed set of contract documents for the furnishing and delivery of Micro C 1000. Mr. Smith questioned the BBMUA Solicitor on whether our resolution needs to be amended since the return of the contract documents were delayed and the start of the contract is now January 25, 2017. Solicitor Michael Testa Jr. stated that the resolution does need to be amended.

m/Santagata s/Baker to adopt resolution R-11-2017 amending the contract date awarded to George S. Coyne Chemical Company, Inc. for the furnishing and delivery of Micro C 1000 to January 25, 2017 through January 24, 2019 due to the delay in signing of the contract documents. m/passed

Robert Smith of Remington, Vernick & Walberg emailed Michael Testa Jr. of Testa, Heck, Testa & White regarding the screen specs that a bid is being prepared for. Mr. Smith questioned whether the McBride Principles and the Northern Ireland Act of 1989 would apply and if the BBMUA would have to comply with these rules. Robert Casella reviewed the statutes and does not feel the BBMUA needs to comply. These principles and act seem to only apply to state contracts not local government.

Robert Smith of Remington, Vernick & Walberg emailed Michael Testa Jr. and Robert Casella of Testa, Heck, Testa, & White regarding the performance and payment bond for the contract for the furnishing of mechanical and plumbing repair and maintenance services to be provided by Falasca Mechanical, Inc. Mr. Smith had two questions about this bond. The first question is the fact that the bond does not list the Borough of Buena under the owner, however in the description the bond lists both the BBMUA and the Borough of Buena. He wants to know if this is acceptable. The second question that Mr. Smith has is whether it is acceptable that the bond does not list the two year term. Robert Casella of Testa, Heck, Testa & White stated that the bonds are acceptable as submitted.

Robert Smith of Remington, Vernick & Walberg sent an email to Michael Testa Jr. and Robert Casella of Testa, Heck, Testa & White regarding the Performance Bond and Payment Bond submitted by Scalfo Electric, Inc. for the Furnishing of Electrical Repair and Maintenance Services Contract. Mr. Casella stated that the bonds were acceptable as submitted.

Robert Smith of Remington, Vernick & Walberg sent a letter to Chairman Santagata enclosing the 4 sets of contract documents for the furnishing of electrical repair and maintenance services to be provided by Scalfo Electric for execution. These contracts were signed at tonight's meeting and will be forwarded to the Borough of Buena for execution and return and then the final documents will be sent to the vendor.

Robert Smith of Remington, Vernick & Walberg sent a letter to Chairman Santagata enclosing the 4 sets of contract documents for the furnishing of mechanical and plumbing repair and maintenance services to be provided by Falasca Mechanical for execution. These contracts were signed at tonight's meeting and will be forwarded to the Borough of Buena for execution and return and then the final documents will be sent to the vendor.

m/Baker s/Delano adopt resolution R-5-2017 a resolution designating official newspapers of the BBMUA as the Atlantic County Record and The Daily Journal for the year 2017.
m/passed

m/Baker s/Delano adopt resolution R-6-2017 a resolution authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a for the year 2017.
m/passed

m/Baker s/Alvarez adopt resolution R-7-2017 awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for auditing services for the year 2017 for a yearly amount not to exceed \$64,000.00.
m/passed

m/Delano s/Baker adopt resolution R-8-2017 a resolution awarding the contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for engineering services for the year 2017 for a yearly amount not to exceed \$40,000.00. m/passed

m/Baker s/Alvarez adopt resolution R-9-2017 a resolution awarding the contract for professional services pursuant to the fair and open process to Testa, Heck, Testa & White for legal services for the year 2017 for a yearly salary amount of \$12,000.00 and an additional salary amount of \$130.00 per hour for non-salaried services. m/passed

Michael Testa Jr. provided a copy of the contract for Legal Services for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2017 through January 31, 2018.

Steve Testa of Romano, Hearing, Testa & Knorr informed the board that his contract was emailed to the BBMUA Solicitor, Michael Testa Jr. for his review. The contract is in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2017 through January 31, 2018.

A letter was received from Joseph Maffei of Engineering Design Associates in regard to the Liberty Village Site Plan enclosing an escrow check in the amount of \$10,965.00 based on 6% of the estimated sewer and water construction cost for Mr. Smith of Remington, Vernick & Walberg to review the plans and application for this project.

m/Baker s/Alvarez adopt resolution R-10-2017 authorizing a meeting of the BBMUA closed to the public for the purpose of possible litigation at 6:22 pm. m/passed

m/Baker s/Delano to end closed session meeting and reopen the regular meeting at 6:58 pm. m/passed

The annual employer appropriations bill has been received from the State of NJ Division of Pensions and Benefits. This will be paid on April 1, 2017.

m/Baker s/Delano to approve the membership to the Association of Environmental Authorities for the year 2017 in the amount of \$3,400.00. m/passed

m/Baker s/Delano to approve the treasurer's report as read. m/passed

m/Baker s/Alvarez to accept the minutes of the last regular meeting held on January 25, 2017. m/passed

Plant Superintendent, Alan Zorzi, informed the board that during the last Nor'easter power outage it was discovered that one of the main generators at the plant, the 350kW, was misfiring. The generator repair man was called. When he came out and examined the unit he recommended we load bank test the unit. That way they can put load on it and see what exactly is causing it and have a representative from Cummings Diesel there to analyze it. We rented a generator for 2 days. The test took one day to complete. The load bank was performed on 1/31/17. The test came back pretty good. There were some adjustments made to the governor which seemed to solve the issue. They were more concerned with the wet stacking and that it wasn't using enough power but they burned that off and that helped. Therefore we should be ok with this unit which is a 1991. When the test was being done he noticed that the generator at the well house had a bad board. This generator is a 1984. When they put that under load it kept shutting down and coming back on which isn't good for the motor. The board was sent out immediately. The cost for a new board is about \$3,000.00. They were able to rebuild this board for a cost of a little over \$200.00 and it will be reinstalled on February 9, 2017. They did recommend that we run a load bank test on all of the generators once a year. This will find any problems before any major event would happen. The worst thing you want is to have a power outage and have your generator fail. Mr. Zorzi will look into that as time goes on and a decision can be made then.

With that being said, three quotes were obtained for the 2017 maintenance contract for the 5 generators. Reliable Power Plus came in with the cheapest quote of \$2,250.00.

m/Baker s/Delano to award and approve the 2017 generator maintenance contract to Reliable Power Plus in the amount of \$2,250.00. m/passed

Mr. Zorzi informed the board that there were 3 water breaks in the last month. One of them was on our side. This was a pretty severe break at Harding Highway and Grove Road. This was a saddle failure. It occurred on 1/28/17 and it was repaired promptly.

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 19. m/passed

m/Baker s/Alvarez to pay all bills presented for the month of February 2017.

m/passed

The next regular meeting will be held on February 22, 2017 at 7:00 p.m.

m/Alvarez s/Johnston to adjourn the meeting 7:06 p.m.

m/passed

Submitted by

Cheryl Santore-BBMUA Secretary